

DFNconf-Portal

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NEW MEETING ROOM +

NEW LECTURE +

NEW TELEPHONE CONFERENCE +

|

IMPORT ROOM +

IMPORT MCU CONFERENCE +

Meeting Rooms

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| Name   | Description | Room Number | Invitation (de)             | Invitation (en)          | Streaming URL  |
|--|-------------|-------------|-----------------------------|--------------------------|--|
| <a href="#">Sample Meeting Room</a>              | None        | 979153803   | <a href="#">Textvorlage</a> | <a href="#">Template</a> |  |
| <a href="#">Sample Meeting Room w/ Streaming</a> | None        | 979153805   | <a href="#">Textvorlage</a> | <a href="#">Template</a> | <a href="http://www.conf.dfn.de/stream/nr5hq3b2bdvxc">www.conf.dfn.de/stream/nr5hq3b2bdvxc</a> |

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Lectures

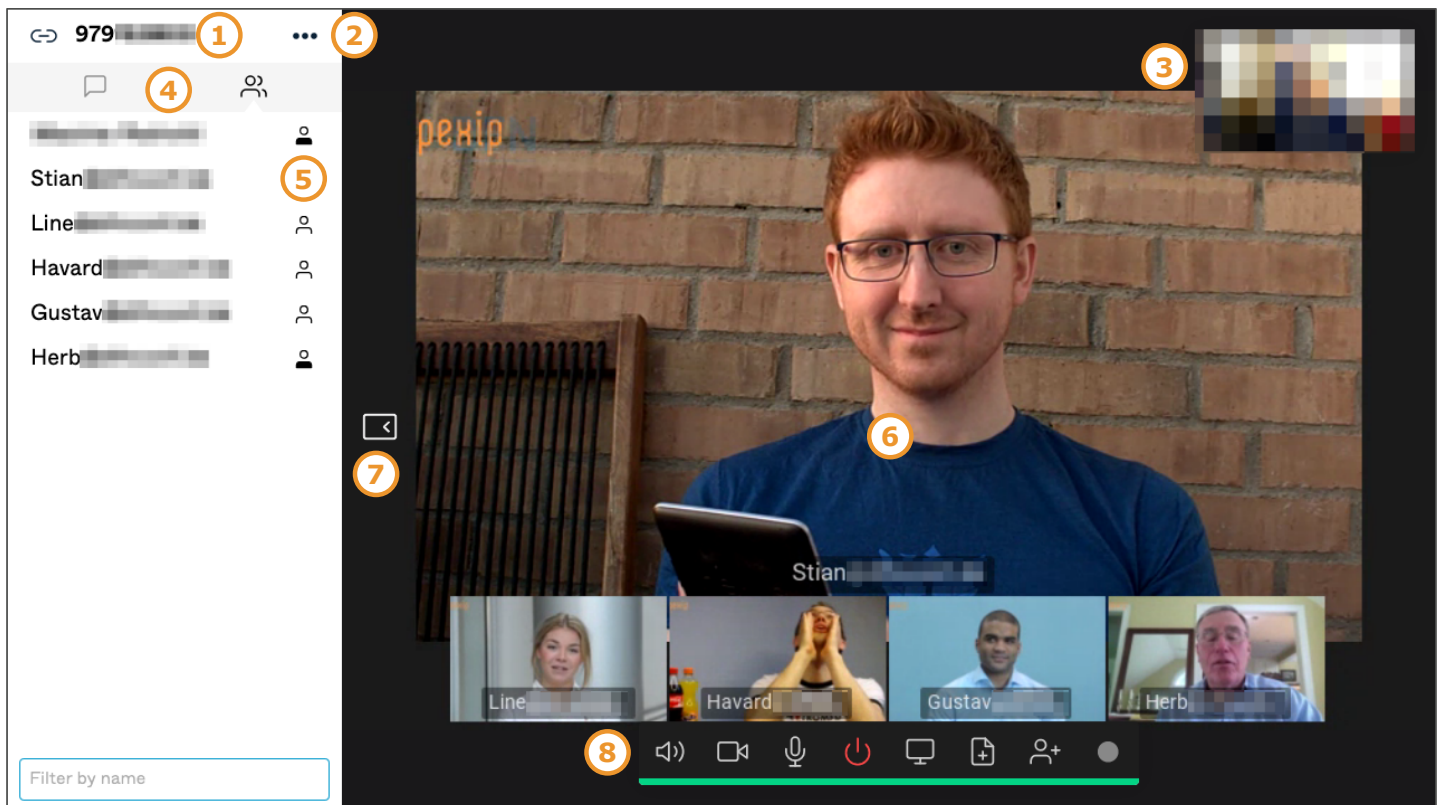
| Name                           | Description | Room Number | Invitation (de)             | Invitation (en)          | Streaming URL |
|--------------------------------|-------------|-------------|-----------------------------|--------------------------|---------------|
| <a href="#">Sample Lecture</a> | None        | 97963521    | <a href="#">Textvorlage</a> | <a href="#">Template</a> |               |

Telephone Conferences

| Name  | Description | Room Number | Invitation (de)             | Invitation (en)          | Streaming URL |
|---|-------------|-------------|-----------------------------|--------------------------|---------------|
| <a href="#">Sample Telephone Conference</a> | None        | 979153804   | <a href="#">Textvorlage</a> | <a href="#">Template</a> |               |

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1. Menu bar for quick access to meeting rooms and recordings
2. Webinars with Adobe Connect are managed in a separate platform
3. Create new meeting rooms/lectures/telephone conferences
4. Import meeting room from another user account
5. Import conference number from the legacy VC platform
6. All currently owned meeting rooms are listed here
7. Every meeting room has a unique ID number
8. Templates for invitations to meeting rooms in German and English
9. If streaming is activated for a meeting room, the URL is listed here



1. Meeting ID shown in upper left corner of sidebar
2. Menu for changing settings during a meeting (e.g. switching active audio/video device)
3. View from local video device is shown in upper right corner
4. Tabs for switching between participant list and text chat (if activated)
5. Participants with black icon are "hosts", participants with white icon are "guests"
6. All participants' video images are shown in main view
7. Sidebar can be collapsed/expanded as needed
8. Control bar for local functions

## Control Bar



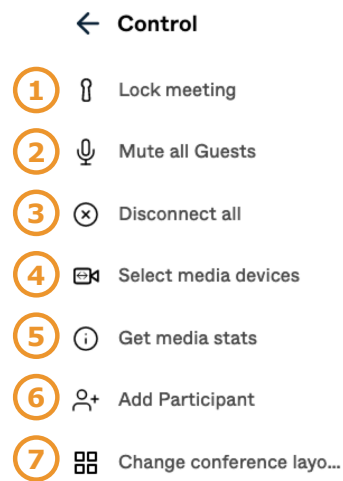
1. Audio output on/off
2. Camera on/off
3. Microphone on/off
4. Leave meeting room
5. Share screen or application window
6. Present PDF
7. Add participant (via SIP, H.323, RTMP)
8. Start/stop recording/streaming

### Note:

Functions 5 and 6 are only available if the creator of the meeting room has activated them.

Functions 7 and 8 are only available to participants with "host" privileges.

## Meeting Controls (only with "host" privileges)



1. Lock meeting room  
(access is then restricted to users with "host" privileges)
2. Mute all participants with "guest" privileges
3. Disconnect all participants (guests and hosts)
4. Switch device for audio/video input/output  
(camera/microphone)
5. Show data on meeting connection quality
6. Add participant (via SIP, H.323, RTMP)
7. Switch layout for participant video images